



Job Title: Worship Production Assistant

Reports to: Worship Director

10-15 Hours Per Week

Job Summary:

The Worship Production Assistant will be responsible for supporting the Sunday morning worship experience by programming lights, managing general tech production, and ensuring that ProPresenter, media, video, and audio are working properly. You will work closely with the Worship Director to provide a seamless and engaging experience for our congregation.

Responsibilities:

- Program lighting for Sunday worship services
- Manage general tech production for Sunday worship services
- Program ProPresenter and manage media for Sunday worship services
- Operate video equipment as needed
- Operate audio equipment and manage audio for Sunday worship services
- Assist with the setup and teardown of equipment during the week
- Troubleshoot technical issues that arise during worship services
- Assist with other duties as needed to support the worship experience
- Occasionally operate Audio and Media for special events (weddings, funerals, conferences, etc.)

Requirements:

- High school diploma or equivalent required
- Experience with live event production, specifically lighting, audio, and video
- Proficiency in ProPresenter and media management (of willing to learn)
- Strong troubleshooting skills and ability to think on your feet
- Ability to work independently and as part of a team
- Flexible schedule with availability on Sundays and some weekdays

Preferred Qualifications:

- Experience working in a church or other faith-based organization
- Knowledge of worship music and the Church culture
- Ability to lead worship or play an instrument would be a plus

Physical Demands:

- Must be able to lift and carry up to 50 pounds
- Must be able to stand, walk, and kneel for extended periods of time
- Must be able to work in low-light conditions

If you're interested in applying for this position, please submit your resume and cover letter outlining your qualifications and experience. We look forward to hearing from you!